

NAGAR PALIK NIGAM/NAGAR PALIKA/ NAGAR PANCHAYAT

Pre qualification document

for

Name of Work -

Probable Amount of Contract – Rs. Lac

Time allowed for Completion:.. (16th June to 15th October)

Date of issue of Pre qualification and tender form :-

Issued by

.....

Commissioner/CMO
Nagar Palik Nigam/Nagar Palika,Nagar Panchayat

Qualification criteria

1 To qualify for award of the Contract, each Prime contractor in the same name and style (tenderer), in its name must have in the last five years

- (a) Achieved in “any one financial year” a financial turnover (in all classes of civil engineering construction works) of construction work of at least **60%** (Sixty percent) of the probable amount of contract for which bid has been invited.
- (b) (i) Satisfactorily completed at least one similar work equal in value **50%** (fifty percent) of the Probable amount of contract as on date of submission of financial offer.

OR

(ii) Satisfactorily completed at least two similar works each costing minimum 40% (forty percent) of the probable amount of contract for which the tender is invited as on date of submission of financial offer.

OR

(iii) Satisfactorily executing at least one similar work having received payment of value not less than 60% (sixty percent) of the value of probable amount of contract as on date of submission of financial offer.

Note :- 1) The turn over shall be indexed at the compounded rate of 10% (Ten percent) for each earlier years.

(ii) The value of completed work shall be updated to the value of current financial year @ compounded rate of 10% (Ten percent) per year from completion year of work. The completion year shall be taken as base year.

(iii) Similar work means Road work .

2 (a) Each tenderer must enclose.

- (i) Copy of certificate issued by competent authority of the department in respect of Income Tax return, Balance Sheet, Profit & Loss Account including audit report of chartered accountant for the last 5 years.
- (ii) Other certificates as required by department
- (iii) An affidavit that all the information furnished with the pre qualification document is correct in all respects; and

(b) Each tenderer MUST submit detail information regarding –

- (i) Availability for construction Plants and machineries, Key equipments required for establishing laboratories to perform mandatory tests at the prescribed frequency owned/lease/on hire, as stated in the **enclosed list**
- (ii) Availability of consultancy firm/technical personals for construction supervision and quality control of the work as stated in the **enclosed list**

3 Tenderer who meets the minimum qualification criteria will be qualified only if their available bid capacity for construction work is equal to or more than the probable amount of contract. The available bid capacity will be calculated as under:

$$\text{Assessed Available Bid capacity} = (A * N * M - B)$$

where,

A = Maximum value of all civil engineering work executed in “ any one financial year” during the last five year (updated to the price level at the current financial year at the compounded rate of 10% (Ten percent)a year taking into account the completed as well as work in progress.

N = Number of years prescribed for completion of the works for which tender is invited (period up to 6 months to be taken as half-year and more than 6 months as one year). Any period beyond 12 months, the period actually mentioned in the N.I.T. shall be considered.

M = 2.5

B = Value, of existing commitments and on-going works be completed during the period of completion of the work for which tender is invited (period up to 6 months to be taken as half-year and more than 6 months as one year). Any period beyond 12 months, the period actually mentioned in the N.I.T. shall be considered.

Note: *The statements showing the value of existing commitments and on-going works, as well as the stipulated period of completion remaining, for **each of the works** so listed should be countersigned by the Engineer-in-charge, not below the rank of an Executive Engineer or equivalent.*

4 Even though the tenderer meet the above qualifying criteria, they are subject to be disqualified if they have:

- (i) Made misleading, incorrect or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements.

And/or

- (ii) Record of poor performance such as abandoning the works, not properly completing the contract, unsatisfactory quality of work, inordinate delays in completion, claim and litigation history, or financial failures etc in any department of Govt. of Chhattisgarh or the state Govt. organization /services/corporations/local body etc.(by whatever names these are called) within State territory of Chhattisgarh.

5 Qualification Information

1.1	Constitution or legal status of Bidder[attach copy]				
	Place of registration of Firm/ Company (in case of other than individuals)				
	Principal place of business:				
	Name of Power of attorney holder of signatory of Bid (bidder)[attach copy]				
1.2	Total annual volume of civil engineering construction work executed and payments received each year in the immediate five years preceding the year in which tenders are invited. (Attach certificate issued by Engineer in Chief's committee) indexed @ 10% (ten percent) compounded per year.	Financial Year	(Rs. in crores)		
			“Civil engineering construction work” Turn over in the year	Add for indexing	Total
				1.61	
				1.46	
				1.33	
				1.21	
				1.10	

Note: -

- 1.1** Proprietary firm, partnership firm, company with the certificate of registration by registrar /article and Memorandum of Association with Certificate of Incorporation.
- 1.2** Mention and highlights the year, which the tenderer considers for evaluation for the Committee

Information regarding minimum one similar work , performed by Prime Contractor.

- (i) One Work completed as similar work during last five years**
- (ii) Or being executing one such similar work**

Sno	Project Name	Name of Employer	Value of contract	Contract No.	Date of Issue of Work Order	Stipulated Date of Completion	Actual Date of Completion	Value of work done	Remarks Remarks explaining reasons for Delay, if any; and the amount of deductions due to delay also mention if any claim or dispute is pending in any forum.
1	2	3	4	5	6	7	8	9	10

Note: (i) *Attach certificates from the Engineer in charge not below the rank of Executive Engineer or equivalent*
(ii) *Tenderer may attach certified copies of work order and completion certificate issued by Engineer in charge not below the rank of Executive Engineer*

Work performed by Prime Contractor on all classes of Civil Engineering Construction Works over the last five years

Sno	Project Name	Name of Employer	Description of work	Value of contract	Contract No.	Date of Issue of Work Order	Stipulated Date of Completion	Actual Date of Completion	Year wise value of work done as per certificate of employer Rs. In Lacs						Remarks explaining reasons for Delay, if any; and the amount of deductions due to delay also mention if any claim or dispute is pending in any forum.
									10	11	12	13	14	15	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Note:

- (i) *Attach certificates issued by the competent authority of the Department (Engineer in chief's committee)?*
- (ii) *T.D.S. or other certificates shall not be considered for calculation of bid capacity.*

Existing commitments and on going all classes of civil engineering construction works , by the Prime Contractor

Sno	Project Name	Description of work	Contract No & Year	Name & address of the employer	Value of contract (Rs. Lakhs).	Date of Issue of Work Order	Stipulated Date of Completion	Stipulated period of completion in months	Anticipated date of completion **	Value of work done up to date of issue of N.I.T.(Rs. Lakhs)**	Probable value of works remaining to be completed (Rs. Lakhs) **	Anticipated months required for completion of balance works	Value of claims or dispute if any, pending
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Note: (i) ** Enclose certificates from Engineer(s) in charge (Not below the rank of Executive Engineer or equivalent) for value of work remaining to be completed, value of work done, anticipated date of completion.
(ii) Tenderer may attach certified copies of work order issued by Engineer in charge not below the rank of Executive Engineer

ANNEXURE-5

Availability of Major items of Contractor's Equipment proposed for carrying out the Works. List all information requested below.

Item of Equipment	Total number available	Description, make, and age (Years), and capacity	Condition (new, good, poor) and number available	Nos. (i) Owned, (ii) leased, (iii) hire or (iv) to be purchased	If these are in use in some work, mention the details.	No. of equipments proposed to be utilised <u><i>in this work</i></u> (Out of total Nos.)
1	2	3	4	5	6	7

Note :- Enclosed the certificate for owned, leased and hiring of above plant and machineries.

ANNEXURE-6**Qualifications of consultants/each technical personnel proposed for the Contract.**

Position	Name	Qualification	Date from which they are working in the bidders organisation	Years of experience				Remark
				Road Works	Building Works	Bridge works	Others	
1	2	3	4	5(a)	5(b)	5(c)	5(d)	6

- Note :-1-** *If any personal is proposed to be engaged, furnish details here under:- (if necessary use separate sheet for each –for C.V.)(Enclose certificates)*
- 2- *If any technical persons are to be changed during the construction periods, than it can be changed with prior intimation to the Engineer in charge.*

ANNEXURE-7

Financial reports for the immediate previous five years: balance sheets, profit and loss statements, audited auditors' reports, etc., list below and attach copies.

Year	Income Tax Clearance Certificate (optional)	Balance Sheet	Profit & loss statements	Reserve brought forward in any	Net credit Balance if any [for debit show (-)]	Auditors' Report	Other information if the bidder wishes to submit
1	2	3	4	5	6	7	8

ANNEXURE-8

Information on current claims, arbitration, litigation in which the Bidder is involved.

Sl. No.	Name of Other party(s)	Agt. No. date year and Deptt.	Brief of cause of claims, arbitration /dispute (give reference of contract details)	Where Litigation pending (in the department/Court/arbitration) (mention Deptt./Court /Arbitration)	Amount involved/ claimed

Can use separate sheets for each agreements if necessary.

Annexure-10**List of key plant & Equipment to be deployed on Contract Work
(Roads)**

Sl.	Type of Equipment	Maximum age as on 1.4.2015 (years)	Contract Package Size	
			From Rs. 5 Cores to Rs.10 Cores	From Rs. 10 Cores to Above
1	2	3	4	5
1	Motor Grader	5	-	
2	Dozer	5	-	
3	Front end Loader	5	-	
4	Smooth Wheel Roller	5	1	
5	Vibratory Roller	5	2	
6	Hot Mix Plant with Electronic Controls (Minimum 40/60 TPH Capacity)	5	1	
7	Sensor Paver Finisher	5	1	
8	Water Tanker	5	2	
9	Bitumen Sprayer	5-7	1	
10	Tandem Roller	5	1	
11	Concrete Mixer with Integral Weigh Batching Facility	5	1	
12	Concrete Batching and Mixing Plant (Minimum Capacity - 15m ³ /hour)	5	-	
13	Emulsion pressure Distributor	5	1	
14	Hydrostatic Paver finisher	5	1	
15	Needle vibrator	5	3	
16	Plate vibrator	5	3	

Note :- The list of the equipment and plants as mentioned above are tentative. Commissioner/CMO can modified the above list of the plant and equipment as per their requirements.

Annexure-11**List of Technical person to be deployed on Contract work**

Sl.	Personnel	Qualification	Contract Package Size	
			From Rs. 5 Cores to Rs.10 Cores	From Rs. 10 Cores to Above
1	2	3	4	5
1	Project Manager	B.E. Civil + 15 years Exp. (5 years as manager)
2	Site Engineer	B.E. Civil + 10 years Exp. (5 years in roads construction)	1 No.
3	Plant Engineer	B.E. Mech.+ 10 Years Exp. or Dip. Mech+ 15 years Exp.	1 No.
4	Quantity Surveyor	B.E. Civil + 7 Years Exp. or Dip. Civil + 10 Years Exp.	1 No.
5	Soil & Material Engineer	B.E. Civil + 10 years Exp.	1 No.
6	Survey Engineer	B.E. Civil + 5 years Exp. or Dip. Civil + 8 years Exp.	1 No.

Note :- The list of the Technical persons as mentioned above are tentative. Commissioner/CMO can modified the above list of the Technical persons as per their requirements.

ANNEXURE-12

CONTACT PERSONS

Sl No.	Name of Executive Engineer of the Division	Divisional	STD Code	Phone No. Office/ residence	Name of District
1	2	3	4	5	6

Annexure-13
Affidavit

I.....S/o.....
Aged.....years.....resident.....of.....
.....(address.....)
(For and on behalf of.....), do here
by and herewith solemnly affirm / state on oath that :-

1. All documents and Information's furnished are correct in all respects to the best of my knowledge and belief .
2. I have not suppressed or omitted any information as is required.
3. I am/we are/ none of our partner of director is neither black listed nor debarred by Govt. of India/Other State Govt. Departments/Chhattisgarh State Govt.Departments / Semi Govt. Departments. (C.G. & Other Govt.)
4. **I do here by and herewith solemnly affirm/state on oath that all information furnished in annexure 5 is correct. Plants & machinaries shown in said annexure are hire/leased/owned by me/our firm/our company. Plants & machinaries which are shown in the said annexure of P.Q. document will be deployed on the work before 15 days of start of the activity (requiring the use of plant/machinery) as mentioned in work programme given by me/our firm/our company.**
5. **I do here by and herewith solemnly affirm/state on oath that all information furnished in annexure 6 is correct. Technical persons shown in said annexure are employed with me/our firm/our company. Technical persons which are not shown in the said annexure, but required as per annexure 11 will be arranged by me before signing the agreement, when work is allotted to me/our firm/our company.**
6. I hereby authorize the Municipal Officials to get all the documents verified from appropriate source(s).

Deponent
(.....)
Authorized signatory /
for and on behalf of
.....
(affix seal)

Verification

I.....S/o..... do here by affirm
that the contents stated in Para 1 to 6 above are true to the best of my knowledge
and believe and are based on my / our record.
Verified that this..... date of200...at
(Place).....
Seal of attestation by a Public Deponent
Notary with date (.....)

Authorized signature /
for and on behalf of.....
(affix seal)